

## DOCUMENTATION TO BE PROVIDED FOR THE CERTIFICATE OF REPRESENTATIVE BEFORE PUBLIC ADMINISTRATIONS

TYPE OF ENTITY	DOCUMENTATION TO BE PROVIDED		
I. COMMERCIAL ENTITIES	LEGAL REPRESENTATIVE	VOLUNTARY REPRESENTATIVE WITH GENERAL POWERS OF ATTORNEY (GENERAL PROXY)	VOLUNTARY REPRESENTATIVE WITH SPECIAL POWERS OF ATTORNEY
<p>PUBLIC LIMITED COMPANY</p> <p>LIMITED LIABILITY COMPANY</p> <p>BUSINESS PARTNERSHIP</p> <p>LIMITED JOINT-STOCK COMPANY</p> <p>ECONOMIC INTEREST GROUPING</p> <p>EUROPEAN ECONOMIC INTEREST GROUPING</p> <p>LABOUR COMPANIES</p>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- The Chamber will carry out a consultation of the Mercantile Register to verify the constitution, legal personality of the Entity and the validity of the legal representative's position.</li> <li>- Power of attorney appointing the legal representative of the Entity (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Consultation of the Mercantile Register to check the constitution, legal personality of the Entity and the validity of the general powers of attorney.</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> <li>- The Chamber will carry out a consultation of the Mercantile Register to verify the constitution, legal personality of the Entity and the validity of the general powers of attorney.</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- The Chamber will carry out a consultation of the Mercantile Register to verify the constitution and legal personality of the Entity.</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>

<p>LABOUR PUBLIC LIMITED COMPANIES</p> <p>SPORT LIMITED COMPANIES</p> <p>OTHER COMMERCIAL COMPANIES</p>			
TEMPORARY JOINT VENTURES	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax ID number (NIF) of the TJV</li> <li>- Certificate of registration in the corresponding Register of the Ministry of Economy and Finance.</li> <li>- Public document stating the appointment of the manager (original and copy).</li> <li>- Responsible declaration of the manager confirming the validity of the position (generic model of responsible declaration).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax ID number (NIF) of the TJV</li> <li>- Certificate of registration in the corresponding Register of the Ministry of Economy and Finance.</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax ID number (NIF) of the TJV</li> <li>- Certificate of registration in the corresponding Register of the Ministry of Economy and Finance.</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>
COOPERATIVE PARTNERSHIPS, COOPERATIVE ASSOCIATIONS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options:</li> <li>- Deeds of constitution of the entity and Public document stating the appointment of the legal representative (original and copy).</li> <li>- Certificate from the Mercantile Register regarding the constitution, legal personality of the entity and the appointment and term of office of the legal representative issued during</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity.</li> <li>• Certificate from the Mercantile Register regarding the constitution and legal personality of the entity issued during the ten days prior to the date of presentation at the Chamber (original and copy).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity.</li> <li>• Certificate from the Mercantile Register regarding the constitution and legal personality of the entity issued during the ten days prior to the date of presentation at the Chamber (original and copy).</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>- Certificate from the Special Register of Cooperative Societies (Ministry of Labour and Social Affairs) regarding the constitution, legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of filing with the Chamber (original and copy).</li> <li>- Certificate from the special Register of Cooperatives of the Autonomous Community according to its territorial scope regarding the constitution, legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>• Certificate from the Special Register of Cooperative Societies (Ministry of Labour and Social Affairs) regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Register of Cooperatives of the Autonomous Community according to its territorial scope regarding the constitution and legal personality of the entity issued during the ten days prior to the date of presentation at the Chamber (original and copy).</li> <li>- Notarised deed of general powers of attorney (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>• Certificate from the Special Register of Cooperative Societies (Ministry of Labour and Social Affairs) regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Register of Cooperatives of the Autonomous Community according to its territorial scope regarding the constitution and legal personality of the entity issued during the ten days prior to the date of presentation at the Chamber (original and copy).</li> <li>- Notarised deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>
<b>II. FINANCIAL SPHERE</b>	<b>LEGAL REPRESENTATIVE</b>	<b>VOLUNTARY REPRESENTATIVE WITH GENERAL POWERS OF ATTORNEY (GENERAL PROXY)</b>	<b>VOLUNTARY REPRESENTATIVE WITH SPECIAL POWERS OF ATTORNEY</b>

BANKS/SAVINGS BANKS  MUTUAL GUARANTEE COMPANIES  VENTURE CAPITAL ENTITIES  STOCK BROKERAGE FIRMS  SECURITIES AND REAL ESTATE INVESTMENT TRUSTS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- The Chamber will carry out a consultation of the Mercantile Register to verify the constitution, legal personality of the Entity and the validity of the position of the legal representative.</li> <li>- Power of attorney appointing the legal representative of the Entity (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Consultation of the Mercantile Register to check the constitution, legal personality of the Entity and the validity of the general powers of attorney.</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> <li>- The Chamber will carry out a consultation of the Mercantile Register to verify the constitution, legal personality of the Entity and the validity of the general powers of attorney.</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- The Chamber will carry out a consultation of the Mercantile Register to verify the constitution and legal personality of the Entity.</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>
CREDIT COOPERATIVES	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Cooperatives (Ministry of Economy and Finance) regarding the constitution, legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Deeds of constitution of the entity and public document stating the power of attorney of the legal representative (original and copy) accompanied by a simple informative note from</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity (original and copy).</li> <li>• Certificate from the Special Register of Cooperatives (Ministry of Economy and Finance) regarding the constitution and legal personality of the entity and validity of the general powers of attorney issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> </ul> </li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity (original and copy).</li> <li>• Certificate from the Special Register of Cooperatives (Ministry of Economy and Finance) regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> </ul> </li> <li>- Notarised deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on</li> </ul>

	the Mercantile Register issued during the three days prior to the date of submission to the Chamber (stating the data relating to the constitution, legal personality of the entity and the appointment and term of office of the legal representative).		behalf of the entity using a digital certificate (original and copy).
<p>MUTUALS</p> <p>INSURANCE COOPERATIVES</p> <p>MUTUAL BENEFIT FUNDS</p>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity and Public document stating the appointment of the legal representative (original and copy).</li> <li>• Certificate from the Mercantile Register regarding the constitution and legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Register of Cooperatives (Ministry of Economy and Finance) regarding the constitution and legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Register of the General Directorate of Insurance regarding the constitution, legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity.</li> <li>• Certificate from the Mercantile Register regarding the constitution and legal personality of the entity and validity of the general powers of attorney issued during the ten days prior to the date of presentation at the Chamber (original and copy).</li> <li>• Certificate from the Special Register of Cooperatives (Ministry of Economy and Finance) regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Register of the Directorate General of Insurance regarding the constitution and legal personality.</li> </ul> </li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity.</li> <li>• Certificate from the Mercantile Register regarding the constitution and legal personality of the entity issued during the ten days prior to the date of presentation at the Chamber (original and copy).</li> <li>• Certificate from the Special Register of Cooperatives (Ministry of Economy and Finance) regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Register of the Directorate General of Insurance regarding the constitution and legal personality.</li> </ul> </li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>

III. CIVIL SECTOR	LEGAL REPRESENTATIVE	VOLUNTARY REPRESENTATIVE WITH GENERAL POWERS OF ATTORNEY (GENERAL PROXY)	VOLUNTARY REPRESENTATIVE WITH SPECIAL POWERS OF ATTORNEY
COMMUNITIES OF GOODS  CIVIL COMPANIES WITHOUT LEGAL PERSONALITY	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Constitutive Title of the community or Statutes (original and copy).</li> <li>- Tax Identification Number (NIF) of the Community of Goods.</li> <li>- Certificate of appointment of the President (original and copy).</li> <li>- Responsible declaration of the President that he/she is still in office.</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Constitutive Title of the community or Statutes (original and copy).</li> <li>- Tax Identification Number (NIF) of the Community of Goods.</li> <li>- Certificate of appointment of the President (original and copy).</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Constitutive Title of the community or Statutes (original and copy).</li> <li>- Tax Identification Number (NIF) of the Community of Goods.</li> <li>- Certificate of appointment of the President (original and copy).</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the AAPP on behalf of the entity using a digital certificate (original and copy).</li> </ul>
CIVIL COMPANIES (For civil companies without legal personality: requirements as for community of goods))	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Constitutive Title of the Company (contract) (original and copy).</li> <li>- Certificate of appointment of the Administrative Partner (original and copy).</li> <li>- Tax Identification Number (NIF) of the Civil Company (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Constitutive Title of the Company (contract) (original and copy).</li> <li>- Certificate of appointment of the Administrative Partner (original and copy).</li> <li>- Tax Identification Number (NIF) of the Civil Company (original and copy).</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Constitutive Title of the Company (original and copy).</li> <li>- Certificate of appointment of the Administrative Partner (original and copy).</li> <li>- Tax Identification Number (NIF) of the Civil Company (original and copy).</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the AAPP on behalf of the entity using digital certificate (original and copy).</li> </ul>

PRIVATE SCHOOLS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number of the entity.</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Private Teaching Centres regarding the constitution, legal personality of the entity and the appointment and validity of the position of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the details of the constitution, legal personality of the entity and the appointment and term of office of the legal representative) and a declaration of the legal representative confirming the term of office (generic model of declaration of responsibility).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number of the entity.</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Private Teaching Centres regarding the constitution, legal personality of the entity and the appointment and validity of the position of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the details of the constitution and legal personality of the entity and the granting and validity of the powers granted) and a declaration of the legal representative confirming the validity of the position (generic model of declaration of responsibility).</li> <li>• Notarial deed of general powers of attorney (original and copy).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number of the entity.</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Private Teaching Centres regarding the constitution, legal personality of the entity and the appointment and validity of the position of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the details of the constitution and legal personality of the entity).</li> <li>• Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul> </li> </ul>
CLUBS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number (NIF) of the entity.</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Sports Associations (Superior Sports Council) regarding the constitution, legal personality of the entity and the appointment and validity of</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number (NIF) of the entity.</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Sports Associations (Superior Sports Council) regarding the constitution, legal personality of the entity and validity of the general powers of</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>• Tax Identification Number (NIF) of the entity.</li> <li>• One of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Sports Associations (Superior Sports Council) regarding the constitution, legal personality of the entity issued during the ten days prior to the</li> </ul> </li> </ul>

	<p>the position of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</p> <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber, containing the details of the constitution, legal personality of the entity and the appointment and term of office of the legal representative and a responsible declaration of the legal representative confirming the term of office of the position (generic model of declaration of responsibility).</li> </ul>	<p>attorney issued during the ten days prior to the date of submission to the Chamber (original and copy).</p> <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the details of the constitution and legal personality of the entity and the granting and validity of the powers of attorney granted) and a responsible declaration of the legal representative confirming the term of office of the position (generic model of declaration of responsibility).</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<p>date of submission to the Chamber (original and copy).</p> <ul style="list-style-type: none"> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber of Commerce and Industry, containing the details of the constitution and legal personality of the entity.</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>
FOUNDATIONS FOREIGN FOUNDATIONS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the special Register of Foundations of its autonomous region (Autonomous Community) or of state competence (Ministry of Justice) regarding the constitution, legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the special Register of Foundations of its autonomous region (Autonomous Community) or of state competence (Ministry of Justice) regarding the constitution, legal personality of the entity and the appointment and validity of the general powers of attorney issued during the ten days prior to the date of presentation to the Chamber (original and copy)</li> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the special Register of Foundations of its autonomous region (Autonomous Community) or of state competence (Ministry of Justice) regarding the constitution, legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Deeds of constitution of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of presentation at the Chamber (stating the data relating to</li> </ul> </li> </ul>



	to the Chamber, containing the details of the constitution, legal personality of the entity and the appointment and term of office of the legal representative and a declaration of the legal representative confirming the term of office (generic model of declaration of responsibility).	to the Chamber (stating the details of the constitution and legal personality of the entity and the granting and validity of the powers granted) and a declaration of the legal representative confirming the validity of the position (generic model of declaration of responsibility). - Notarial deed of general powers of attorney (original and copy).	the constitution, legal personality of the entity). • Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).
ASSOCIATIONS ASSOCIATIONS UNIONS FOREIGN ASSOCIATIONS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the National Special Register of Associations (Ministry of the Interior) concerning the constitution, legal personality of the entity and the appointment and validity of the position of the legal representative (President of the Board of Directors or Governing Body) issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Autonomous Region Register of Associations regarding the constitution and legal personality of the entity and the appointment and validity of the position of the legal representative (President of the Board of Directors or Governing Body) issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Foundational act of the entity and public Document stating the power of attorney of</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number (NIF) of the entity</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the National Special Register of Associations (Ministry of the Interior) regarding the constitution, legal personality of the entity and the appointment and validity of the position of the voluntary representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the Special Autonomous Region Register of Associations regarding the constitution and legal personality of the entity and the appointment and validity of the position of the voluntary representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Foundational act of the entity and public document stating the power of attorney of the voluntary representative (original and copy) accompanied by a simple informative Note from the Special Register</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card of the Applicant (original and copy).</li> <li>- Tax Identification Number (NIF) of the entity</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the National Special Register of Associations (Ministry of the Interior) regarding the constitution, legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Certificate from the special regional Register of Associations regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Founding deed of the simple informative note of the Special Register issued during the three days prior to the date of submission to the Chamber (containing the data relating to the constitution, legal personality of the entity, etc.).</li> </ul> </li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on</li> </ul>

	<p>the legal representative (original and copy) accompanied by a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the data relating to the constitution, legal personality of the entity and the appointment and validity of the position of the legal representative) and a declaration of the legal representative confirming the validity of the position (generic model of declaration of responsibility).</p>	<p>issued during the three days prior to the date of submission to the Chamber (stating the data relating to the constitution, legal personality of the entity and the appointment and validity of the position of the voluntary representative) and a responsible declaration of the voluntary representative confirming the validity of the position (generic model of declaration of responsibility).</p> <p>- Notarial deed of general powers of attorney (original and copy).</p>	<p>behalf of the entity using a digital certificate (original and copy).</p>
POLITICAL PARTIES	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Political Parties (Ministry of the Interior) concerning the constitution and legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Foundational act of the entity and public document stating the power of attorney of the legal representative (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the data relating to the constitution, legal personality of the entity and the appointment and term of office of</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Political Parties (Ministry of the Interior) regarding the constitution and legal personality of the entity and the appointment and term of office of the voluntary representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Foundational act of the entity and public document stating the power of attorney of the voluntary representative (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the data relating to the constitution, legal personality of the entity and the appointment and term of</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Register of Political Parties (Ministry of the Interior) concerning the constitution and legal personality of the entity issued within ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Foundational act of the entity (original and copy) and a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the details of the constitution and legal personality of the entity).</li> <li>• Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity</li> </ul> </li> </ul>

	the legal representative) and a responsible declaration of the legal representative confirming the term of office (generic model of declaration of responsibility).	office of the voluntary representative) and a declaration of responsibility of the legal representative confirming the term of office (generic model of declaration of responsibility). <ul style="list-style-type: none"> <li>• Notarial deed of general powers of attorney (original and copy).</li> </ul>	using a digital certificate (original and copy).
TRADE UNIONS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- Certificate from the Registry of the Public Office for the Deposit of Statutes of Trade Union and Business Associations (Ministry of Labour and Social Affairs) regarding the constitution and Legal Personality of the entity and Certificate regarding the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- Certificate from the Public Office for the Deposit of Statutes of Trade Union and Business Associations (Ministry of Labour and Social Affairs) regarding the constitution, legal personality of the entity, and, if applicable, Certificate regarding the granting and validity of the general power of attorney of the voluntary representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- Certificate from the Public Office for the Deposit of Statutes of Trade Union and Business Associations (Ministry of Labour and Social Affairs) regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>
AGRICULTURAL PROCESSING COMPANY	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special SAT Register (Directorate of Planning and Rural Development of the Ministry of Agriculture and Fisheries or Autonomous Community or equivalent body in the competent Autonomous Community) regarding the</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special SAT Register (Directorate of Planning and Rural Development of the Ministry of Agriculture and Fisheries or Autonomous Community or equivalent body in the competent Autonomous Community) regarding the</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Tax Identification Number (NIF).</li> <li>- And one of the following options: <ul style="list-style-type: none"> <li>• Certificate from the Special Registry of SAT (Directorate of Planning and Rural Development of the Ministry of Agriculture and Fisheries or Autonomous Community or equivalent body in the competent Autonomous Community) regarding the</li> </ul> </li> </ul>

	<p>constitution and legal personality of the entity and the appointment and term of office of the legal representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</p> <ul style="list-style-type: none"> <li>• Deed of constitution of the entity and public Document stating the power of attorney of the legal representative (original and copy) accompanied by a simple informative note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the data relating to the constitution, legal personality of the entity and the appointment and term of office of the legal representative) and a declaration of the legal representative confirming the term of office (generic model of declaration of responsibility).</li> </ul>	<p>constitution and legal personality of the entity and, where applicable, the granting and validity of the general power of attorney of the voluntary representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</p> <ul style="list-style-type: none"> <li>• Deed of constitution of the entity (original and copy) accompanied by a simple informative Note from the Special Register issued during the three days prior to the date of presentation to the Chamber (containing the details of the constitution, legal personality of the entity and, where applicable, the granting and validity of the general power of attorney of the voluntary representative) and a declaration of the voluntary representative confirming the validity of the powers granted to him/her (generic model of declaration of responsibility).</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<p>constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</p> <ul style="list-style-type: none"> <li>• Deed of constitution of the entity (original and copy) accompanied by a simple Informative Note from the Special Register issued during the three days prior to the date of submission to the Chamber (stating the details of the constitution and legal personality of the entity).</li> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>
RELIGIOUS ENTITIES	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certification from the Special Register of Religious Entities (General Directorate of Religious Affairs of the Ministry of Justice) regarding the constitution and legal personality of the entity and the appointment and term of office of the representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certification from the Special Register of Religious Entities (General Directorate of Religious Affairs of the Ministry of Justice) regarding the constitution and legal personality of the entity and the appointment and validity of the position of the voluntary representative issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certification from the Special Register of Religious Entities (General Directorate of Religious Affairs of the Ministry of Justice) regarding the constitution and legal personality of the entity issued during the ten days prior to the date of submission to the Chamber (original and copy).</li> <li>• Simple informative note from the Special Register issued during the three days prior</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Document of creation and foundation in Spain of the entity and the public Document containing the power of attorney of the legal representative (original and copy) accompanied by a simple Informative Note from the Special Register issued during the three days prior to the date of submission to the Chamber (containing the data relating to the constitution, legal personality of the entity and the appointment and term of office of the legal representative) and a declaration of responsibility of the legal representative confirming the term of office (generic model of declaration of responsibility).</li> </ul>	<ul style="list-style-type: none"> <li>Document of creation and foundation in Spain of the entity and the public Document containing the power of attorney of the legal representative (original and copy) accompanied by a simple informative Note from the Special Register issued during the three days prior to the date of submission to the Chamber (containing the data relating to the constitution, legal personality of the entity and the granting and validity of the voluntary general power of attorney) and a declaration of the legal representative confirming the term of office of the position (generic model of declaration of responsibility).</li> <li>- Notarial deed of general powers of attorney (original and copy).</li> </ul>	<p>to the date of submission to the Chamber (containing the details of the constitution and legal personality of the entity).</p> <ul style="list-style-type: none"> <li>- Notarial deed of special power of attorney in favour of the Applicant in order to carry out procedures before the Public Administrations on behalf of the entity using a digital certificate (original and copy).</li> </ul>
<b>IV. PUBLIC INSTITUTIONS AND PUBLIC COMPANIES</b>	<b>LEGAL REPRESENTATIVE</b>	<b>VOLUNTARY REPRESENTATIVE WITH GENERAL POWERS OF ATTORNEY (GENERAL PROXY)</b>	<b>VOLUNTARY REPRESENTATIVE WITH SPECIAL POWERS OF ATTORNEY</b>
PUBLIC LAW ENTITIES /  AUTONOMOUS ORGANISATIONS	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- BOE reference of creation/constitution, where applicable.</li> <li>- One of the following options: <ul style="list-style-type: none"> <li>• Certificate on official paper of the Secretary General of the Department or unit (or any other hierarchical superior in a representative capacity) attesting to the position of the legal representative, his or</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- BOE reference of creation/constitution, where applicable.</li> <li>- Public document accrediting that the voluntary representative can act in the name and on behalf of the entity (original and copy).</li> <li>- Declaration of responsibility with official paper of the person granting the power of attorney attesting to his/her position and continuity in the</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- BOE reference of creation/constitution, where applicable.</li> <li>- Public document accrediting that the voluntary representative can act in the name and on behalf of the entity in order to carry out procedures before the Public Administrations using a digital certificate (original and copy).</li> </ul>

	<p>her capacity to make the application and continuity in the post.</p> <ul style="list-style-type: none"> <li>• General power of attorney to act in the name and on behalf of the entity (original and copy).</li> </ul>	<p>position, his/her authority to make the application and to delegate it to a third party (original and copy).</p>	<ul style="list-style-type: none"> <li>- Declaration of responsibility with official paper of the person granting the power of attorney attesting to his/her position and continuity in the position, his/her authority to make the application and to delegate it to a third party (original and copy).</li> </ul>
PUBLIC BUSINESS ENTITIES	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Copy of the creation/constitution document (BOE or public deed).</li> <li>- Act of appointment of the legal representative (member of senior management or person with power of representation of the entity) (original and copy).</li> <li>- Declaration of responsibility of the legal representative of the continuity in the post (model).</li> <li>-</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Copy of the creation/constitution document (BOE or public deed).</li> <li>- Public document accrediting that the voluntary representative can act in the name and on behalf of the entity (original and copy).</li> <li>- Declaration of responsibility of the person granting the power of attorney attesting to his/her position as legal representative and continuity in the position, his/her authority to make the application and to delegate it to a third party (original and copy).</li> </ul>	<ul style="list-style-type: none"> <li>- Identity Card, Passport or Residence Card (original and copy).</li> <li>- Copy of the creation/constitution document (BOE or public deed).</li> <li>- Public document accrediting that the voluntary representative can act in the name and on behalf of the entity in order to carry out procedures before the Public Administrations using a digital certificate (original and copy).</li> <li>- Declaration of responsibility of the person granting the power of attorney proving his/her position as legal representative and continuity in the position, his/her power to make the application and to delegate it to a third party (original and copy).</li> </ul>